

U.S. Senator David Vitter State of Louisiana

FY2011 Appropriations Request Form

Instructions

The following information must be received by **February 26, 2010** so that we have sufficient time to analyze the request, obtain additional information if required, and submit worthy project requests before the Appropriations Committee deadlines. Since all mail is delayed and scanned before delivery to the Capitol complex, requests should to be submitted electronically to ensure timeliness.

Please e-mail the information as an attachment (preferably Word format) to Andrew Levert at andrew_levert@vitter.senate.gov and to vitter_projects@vitter.senate.gov. Your subject line must read “FY11 Appropriations – Entity/Company/Vendor Name.”

Please fill out this form **in its entirety** and note that cell phone numbers must be included when you are providing contact information. If you have questions, please feel free to contact Senator Vitter’s office at (202) 224-4623.

*****Be advised: This form in its entirety could be made public.**

1. Date of Request:

Project Information

2. Project Name (brief but descriptive title):

3. Project Funding Recipient (organization name, address including parish, phone number and whether it is public, private or non-profit entity):

4. Location of Project (include address, city and parish if different from #3):

5. Other Louisiana Parishes Benefiting from the Project:

6. Economic Impact (Briefly describe the economic impact of this effort in terms of the total number of jobs new and maintained, the type of jobs, and where those jobs are located. Please list direct and indirect jobs):

7. Louisiana Point of Contact for Project Funding Recipient (include name, title, address, business and cell phone numbers, e-mail address):

8. Head of your Organization (mayor, executive, president, CEO, etc., include name, address, business and cell phone numbers and e-mail address):

9. D.C. Point of Contact (This is typically your D.C. - area government advocate. If applicable, include name, address, business and cell phone numbers and e-mail address):

11. Project Purpose – 250 Characters including spaces (Concisely indicate the exact purpose of your project using 250 keystrokes or less):

12. Project Description – 250 Words (Use up to 250 words to describe the project, what it will do, and why it is necessary. Describe the services, research, and/or products that will be provided and the identified military need it meets, if possible. This question is aimed at understanding the project and the reason for your request):

13. What Appropriation Bill and Agency are you seeking funds from? The 13 appropriations bills/ subcommittees are (1) Agriculture and Rural Development; (2) Commerce, Justice, and Science; (3) Defense; (4) District of Columbia; (5) Energy and Water; (6) State and Foreign Operations; (7) Interior and EPA; (8) Labor, Health and Human Services, and Education; (9) Military Construction and Veterans Affairs; (10) Transportation and HUD, (11) Homeland Security, and (12) Financial Services/Small Business Administration.

For example: (8) LHHSE – Department of Education – FIE (Fund for Improvement of Education)

This information can be found by searching the appropriation bills located on <http://thomas.loc.gov> . If you have questions on how to do this, please feel free to contact one of the offices listed below.

14. Is this Project Authorized? If Yes, list Bill or Law Number and Section (mainly Army Corp of Engineers projects):

15. YOUR FY2011 REQUEST AMOUNT (Indicate if in addition to President’s Request and include a concise budget breakdown of the requested funding. For example, equipment \$40,000; computers \$3,000 etc):

16. FY10 President’s Budget Amount (if applicable):

17. Language Request (State requested language for bill and/or report and label which one):

18. Previous Federal Funding (Important). Please indicate whether this project has received federal funding in the past. If so, what appropriation bill, reauthorization bill or government agency provided that funding? Also, include any federal grant funding received in the past.

19. Previous State and Local Government Funding (Received):

Additional Information—Project Support and Partnerships

20. Partners Working on this Project/Program (Please list all private, local, state, federal and tribal partners. Please provide contact information, including a phone number for each partner):

21. If this Project Receives an Appropriation What Will the Division of Funds be Among the Partners?

22. Current Status of Project (Study/Planning, Engineering, Design/Construction):

23. Current Phase this Funding is for (For Transportation or Water/Wastewater Projects):

24. How will the project be evaluated and performance measured?

25. Expected Completion Date of the Project:

26. Total Estimated Cost of Project:

27. Does the Funding Requested Complete the Project? (Y/N)

28. If No, What are the Expected Future Appropriations Requests?

29. Other Members of Congress Receiving this Request:

30. Additional Information or Comments:

31. Attachments (Letters of Recommendations from Local Beneficiaries are Preferred):

- If you are requesting water and/or wastewater assistance, please fill out the attached EPA/STAG form.

Public Release Section

The information you include in this section will help our office highlight your efforts in the media and will be used on our website. Appropriations requests often must be explained or justified to the public. As a result, information provided in this appropriation request form may be used or distributed by Senator Vitter's office without prior notice.

32. Please Describe in Layman's Terms the Most Direct Positive Impacts this Project will have on the Surrounding Community and State. (If, for example, your project creates or retains family-wage jobs, meets an identified military need, and/or spurs economic growth, be sure to include who will be affected and how local quality of life will be improved. Please be sure to provide specifics about the areas of our state that will be served by this project):

33. Please Explain Briefly Why this Project is a Meritorious Use of Taxpayer Dollars.

34. Quote (Please include a quote from the appropriate member of your organization about the importance of this project. This quote will be used in press releases that are generated by our office):

35. Press Contact (Appropriate contact within your organization for press. Please include name, email address and phone numbers, including a cell phone number):